



*Dipåtamenton Kontribusion yan Adu'aña*

DEPARTMENT OF

**REVENUE AND TAXATION**

GOVERNMENT OF GUAM *Gubetnamenton Guåhan*

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**COMPANY GENERAL AGENT LICENSE APPLICATION CHECKLIST (New and Renewal  
Application MUST be submitted manually with original signatures)**

- Uniform Application for Business Insurance License/Registration.
- Form I-2 and Form I-5 (from Appointing Insurance Company (for new application only).
- One Hundred Dollars (\$100.00) license fee, check payment must be payable to “Treasurer of Guam”.
- Completed Form I-9 Tax Clearance.
- Proof of existence of a trust account for premiums received by general agent for each insurance company.
- Premium Fund Trust Account (PFTA) Report (for renewal application only).

*Note: If applicant is a business entity, application for the Designated Responsible Licensed Producer(s) (DRLP) must be submitted along with its producer license application and requirements.*

**INDIVIDUAL GENERAL AGENT LICENSE APPLICATION CHECKLIST (New and Renewal  
Application MUST be submitted manually with original signatures)**

- Uniform Application for Individual Insurance License/Registration.
- Form I-2- and Form I-5 (from Appointing Insurance Company (for new application only).
- One Hundred Dollars (\$100.00) license fee, check payment must be payable to “Treasurer of Guam”.
- Police Clearance issued within 30 days of application submission.
- Completed Form I-9 Tax Clearance.
- 30-Hours Pre-Licensing Course Certificate from WEBCE (for new application only).
- Examination Results with 80% or higher and four (4) years of experience as insurance producer (for new application only).
- Proof of existence of a trust account for premiums received by general agent (for each insurance company).
- Premium Fund Trust Account (PFTA) Report (for renewal application only).