



Dipáttamenton Kontribusion yan Adu'aña

DEPARTMENT OF

# REVENUE AND TAXATION

GOVERNMENT OF GUAM

Gubetnamenton Guåhan

LOURDES A. LEON GUERRERO, Governor Maga'haga  
JOSHUA F. TENORIO, Lt. Governor Tiñente Gubetnadot

DAFNE MANSAPIT- SHIMIZU, Director  
Direktot  
MICHELE B. SANTOS, Deputy Director  
Sigundo Direktot

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Complete all questions fully and accurately.

## Temporary Absence

*Notification of Temporary Absence and Assignment of Management Responsibilities:*

**This is to notify the Alcoholic Beverage Control Board and the Office of the Compliance Branch, that I will be;**

departing for: \_\_\_\_\_,

on: \_\_\_\_\_,

and will return on: \_\_\_\_\_,

**During my absence, I have designated (Mr) or/and (Mrs)**

\_\_\_\_\_,  
(First Name - Designee 1)

\_\_\_\_\_,  
(First Name - Designee 2)

\_\_\_\_\_,  
(Last Name - Designee 1)

\_\_\_\_\_,  
(Last Name - Designee 2)

\_\_\_\_\_  
(ABC Card Number - Designee 1)

\_\_\_\_\_  
(ABC Card Number - Designee 2)

**as Manager and to assume full responsibility in the operation and management of**

\_\_\_\_\_,  
(Doing Business As)

at \_\_\_\_\_,  
(Location of Business)

under \_\_\_\_\_.  
(Alcoholic Beverage License Number)

**The above is fully aware of the laws, rules and regulations of the alcoholic beverage control act and shall maintain the establish in compliance with it.**

\_\_\_\_\_  
(Signature of Licensee)

**I, hereby accept the Management's responsibility for the above establishment and comply with The Laws, Rules and Regulations of the Alcoholic Beverage Control Act.**

\_\_\_\_\_  
(Designee 1)

\_\_\_\_\_  
(Designee 2)