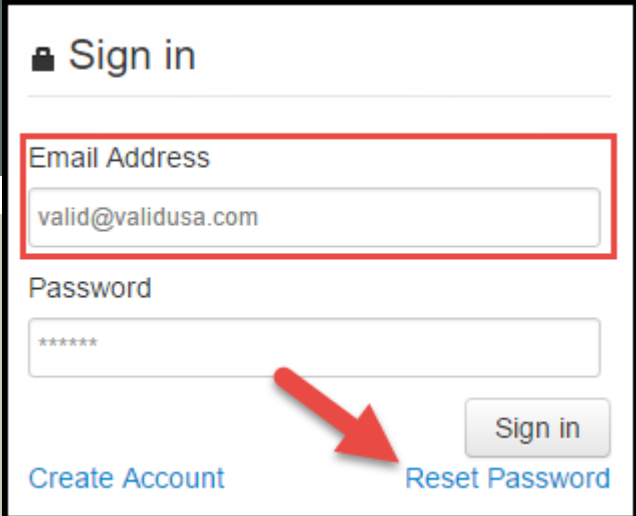


QUICK REFERENCE GUIDE: Reset Password

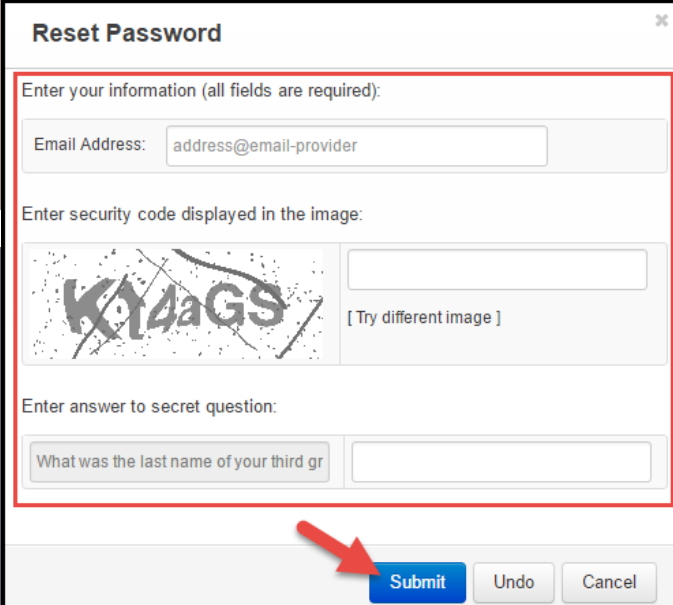
① On the sign in page, type in your email address.



A screenshot of a 'Sign in' form. The form has a title 'Sign in' with a lock icon. Below the title is an 'Email Address' field containing 'valid@validusa.com', which is highlighted with a red border. Below that is a 'Password' field with six asterisks. At the bottom left are links for 'Create Account' and 'Reset Password'. At the bottom right is a 'Sign in' button. A red arrow points from the 'Reset Password' link towards the 'Sign in' button.

② Click the Reset Password link.

③ Type in your email address, the security code displayed, and answer the secret question.



A screenshot of a 'Reset Password' form. The form has a title 'Reset Password' and a close button. Below the title is a section 'Enter your information (all fields are required):' containing an 'Email Address' field with 'address@email-provider'. Below that is a section 'Enter security code displayed in the image:' containing a CAPTCHA image with the text 'K14aGS' and a text input field. Below that is a section 'Enter answer to secret question:' containing a text input field with the question 'What was the last name of your third gr'. At the bottom are three buttons: 'Submit', 'Undo', and 'Cancel'. A red arrow points to the 'Submit' button.

④ Click Submit.

VALID

QUICK REFERENCE GUIDE: Reset Password

- 5 Password reset is approved. A temporary password is sent to your email address.

Password Reset

Your password reset was approved. Log in using the temporary password sent to your email address.

- 6 Sign in using the temporary password in the email.

Sign in

Email Address

address@email-provider

Password

Sign in

[Create Account](#)

[Reset Password](#)

- 7 When you are signed in the change password screen opens.

Change Password

Current Password

New Password

Repeat New Password

Save

- 8 Type in your current password (from the email) and your new password (twice). Then click Save.

VALID