



Dipåttamenton Kontribusiyan Adu'ána

DEPARTMENT OF

# REVENUE AND TAXATION

GOVERNMENT OF GUAM

Gubetnamenton Guáhan

EDDIE BAZA CALVO, Governor Maga'láhi  
RAY TENORIO, Lt. Governor Tiñente Gubetnadot

JOHN P. CAMACHO, Director  
Direktot  
MARIE M. BENITO, Deputy Director  
Sigundo Direktot

## INSURANCE BROKER APPLICATION CHECKLIST

NAME: \_\_\_\_\_

License Number: \_\_\_\_\_

- \_\_\_\_\_ Uniform Application (Individual or Business) for Broker License with \$100 fee payable to Treasurer of Guam (NEW APPLICANTS ONLY)
- \_\_\_\_\_ National Insurance Producer Registry (NIPR) Application (RENEWAL ONLY) Paid online
- \_\_\_\_\_ Police Clearance of all designated responsible licensed producer (DRLP)
- \_\_\_\_\_ Bona fide place of business (If building owned, letterhead with address will suffice. If renting, current lease agreement is required.)
- \_\_\_\_\_ Audited Financial Statement (unaudited financial statements must be signed by Accountant or President and Treasurer for corporate brokers and notarized)
- \_\_\_\_\_ Proof of Errors and Omission Coverage for Brokers of Life Insurance
- \_\_\_\_\_ Tax Clearance from General Licensing, GRT, Income Tax, & Collection Branch (Non Residents need only GRT Clearance)
- \_\_\_\_\_ Proof of Trust Account
- \_\_\_\_\_ Premium Trust Fund Account Report (PFTA)
- \_\_\_\_\_ Examination Results and 4 years experience (NEW APPLICANTS ONLY)
- \_\_\_\_\_ Continuing Education (Residents only)

CTDc/010219 BrokerChecklist