



# GUAM DRIVER'S LICENSE AND IDENTIFICATION CARD APPLICATION

(See the backside of this application for Guam ID and DL Requirement Checklist and the Guam REAL ID POLICY)



**APPLICATION INSTRUCTIONS:** For Guam ID Service, complete Part 1A, 1B, 2 & 4. For Guam DL Service, complete Part 1A, 1B, 2, 3 & 4.

### IMPORTANT NOTICE:

- All documents and identification provided must be valid (unexpired), original, or certified copies. Names on all documents to prove identity must match.
- All photocopies, notarized photocopies, non-certified copies, and expired documents and identification are not acceptable.
- MINORS** (Individuals under the age of eighteen (18)): Original or certified copy of the birth certificate is required and applicant must be accompanied by a parent whose name appears on the birth certificate or a Court Appointed Legal Guardian (Legal Guardianship required). Parent or Legal Guardian must complete the Parent/Legal Guardian Authorization in Part 4 and provide a valid Photo ID.
- VETERAN:** To claim VETERAN status, submit one (1) of the following documents: Certification of Veteran Status issued by the Guam Veterans Affairs Office, DD-214 Form (must be honorably discharged), DD-2 Form, DD-1173 Form, DD-2765 Form, Common Access Card (CAC), or Veteran Card (card must have VA#, issue and expiration date). Waiver of Motor Vehicle DL fees for Veterans and extended beneficiaries must meet requirements stated under Title 16, Chapter 3 Section 3102.1, Guam Code Annotated.

|  |                           |   |   |   |           |
|--|---------------------------|---|---|---|-----------|
| <b>PART 1A – SERVICE TYPE (ONE application per applicant. Applicant may apply for both an ID and DL, but only one credential can be REAL ID)</b>   |                           |   |   |   |           |
| <b>I AM APPLYING FOR A:</b>  |                           | Guam Identification Card  |   | Guam Driver's License   |           |
| <b>REAL ID, SELECT ONE:</b> <input type="checkbox"/> I want a REAL ID Guam ID Credential. <input type="checkbox"/> I want a REAL ID Guam DL Credential.<br><input type="checkbox"/> I DO NOT WANT A REAL ID Credential. (For more information about the REAL ID Act, visit the <a href="https://www.dhs.gov/real-id">https://www.dhs.gov/real-id</a> website.)   |                           |   |   |   |           |
| <b>PART 1B – SELECT SERVICE TYPE</b>   |                           |   |   |   |           |
| <b>GUAM ID SERVICE:</b>  |                           | New ID Card-\$25  |   | Renew ID Card-\$25  |           |
| <b>GUAM DL SERVICE:</b>  |                           | Replace GuamDL (lost,stolen)-\$25   |   | I have a NAME CHANGE on my DL: <input type="checkbox"/> YES <input type="checkbox"/> NO |           |
| Renew Guam DL (3yr)-\$25   |                           | Switch to a Guam DL(3yr)-\$25   |   | New Intermediate-\$10 (must provide traffic clearance)                                  |           |
| Renew Guam DL (5yr)-\$45   |                           | Switch to a Guam DL(5yr)-\$45   |   | Convert Intermediate to Full DL-\$10 (must provide traffic clearance)                   |           |
| Schedule Written Test: SELECT CLASS TYPE: <input type="checkbox"/> Operator <input type="checkbox"/> Chauffeur <input type="checkbox"/> Motorcycle   |                           |   |   |   |           |
| New Endorsement: SELECT CLASS TYPE: <input type="checkbox"/> Operator <input type="checkbox"/> Chauffeur <input type="checkbox"/> Truck-Tractor <input type="checkbox"/> Bus <input type="checkbox"/> Taxicab <input type="checkbox"/> Motorcycle <input type="checkbox"/> Trike <input type="checkbox"/> Mini bus   |                           |   |   |   |           |
| <b>PART 2 - PERSONAL INFORMATION</b>   |                           |   |   | <b>APPLICATION DATE:</b>  |           |
| Name: First  |                           | Middle  |   | Last  |           |
| Home Phone:  |                           | Cell Phone:   |   | E-Mail:   |           |
| Residential Address:   |                           |   | Mailing Address: <input type="checkbox"/> Same as Residential Address |   |           |
| Citizenship Status:<br><input type="checkbox"/> USA <input type="checkbox"/> NON-USA   |                           | Birth Country: <input type="checkbox"/> USA<br><input type="checkbox"/> OTHER:  |   | Birth State:  |           |
| Country of Citizenship: <input type="checkbox"/> USA<br><input type="checkbox"/> OTHER:  |                           | Gender: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE   |   | Hair Color:   |           |
| Height: FT IN  |                           | Weight: LBS   |   | Eye Color:  |           |
| Organ Donor: <input type="checkbox"/> YES <input type="checkbox"/> NO<br><i>If minor, parent consent required.</i>   |                           | Employment Status: <input type="checkbox"/> Unemployed <input type="checkbox"/> Employed <input type="checkbox"/> Retired (Federal/Local) <input type="checkbox"/> Student  |   | Date of Birth:  |           |
| Employer:  |                           | Occupation:   |   | Social Security Number:   |           |
| Work No:   |                           | Hearing/Speech Disability (HSD) Option: <i>Guam P.L. No.30-98, any resident of Guam who is a deaf, hearing impaired or speech-impaired person may apply to have the notation "HSP" placed on the person's DL.</i> <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |   |   |           |
| <b>VETERAN STATUS-</b> (OPTIONAL: Select ONE, if applicable) <b>VETERAN Indicator:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO Military Branch:   |                           |   |   |   |           |
| Active Duty Military   |                           | Veteran   |   | Spouse/Legal Guardian/Surviving Spouse qualified under P.L 33-96                        |           |
| Gold Star Recipient  |                           |   |   |   |           |
| <b>PART 3 – DRIVING INFORMATION</b>  |                           |   |   |   |           |
| <b>YES</b>   | <b>NO</b>                 | <b>INSTRUCTIONS: For the questions listed below, please select "YES" or "NO"</b>  |   |   |           |
|  |                           | Do you have normal use of your hands and feet? If NO, Explain:  |   |   |           |
|  |                           | Do you understand traffic signs and signals? If NO, Explain:  |   |   |           |
|  |                           | Have you had a previous license suspended or revoked? If YES, give date, place and explain:   |   |   |           |
|  |                           | Have you ever been refused an operator, chauffeur, taxicab or motorcycle license? If YES, give date, place and explain:   |   |   |           |
|  |                           | Have you ever been afflicted with epilepsy, insanity, paralysis, heart condition, diabetes, or other disability which might affect your driving control? If YES, Explain:   |   |   |           |
|  |                           | Are you a habitual drunkard or addicted to narcotic drugs or a habitual user of any other type(s) of drug(s)? If YES, Explain:  |   |   |           |
|  |                           | Have you ever been convicted of or pled guilty of any traffic violation within the last 5 years? If YES, give date, place and list violation(s):  |   |   |           |
| <b>SELECTIVE SERVICE: FOR MALE APPLICANTS BETWEEN THE AGES OF 16 - 25:</b> In compliance with P.L. No. 27-82 as it pertains to the U.S. Selective Service System, the following is asked of every male applicant. If applicable, select ONE option below.  |                           |   |   |   |           |
| <input type="checkbox"/> I consent to register with the Selective Service System as required by Federal Law within 30 days of my 18 <sup>th</sup> birthday.  |                           |   |   |   |           |
| <input type="checkbox"/> I decline to register with the Selective Service System as required by Federal Law. I understand that failure to register is a federal crime punishable by up to 5 years imprisonment and a \$250,000 fine.   |                           |   |   |   |           |
| <b>Designated Driver Information – Required for First Time Applicants</b>  |                           |   |   |   |           |
| Designated Driver Name   | Relationship to Applicant | Guam DL#  | Social Security No.   | DOB   | Signature |
|  |                           |   |   |   |           |
| <b>PART 4 - DISCLAIMER</b>   |                           |   |   |   |           |
| I declare under penalty of perjury, that all information contained in this application and any accompanying document is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of my driver's license and/or photo identification card.         |                           |   |   |   |           |
| APPLICANT SIGNATURE:   |                           |   | DATE:   |   |           |
| <b>PARENT or LEGAL GUARDIAN AUTHROIZATION (must be filled out for minors):</b>   |                           |   |   |   |           |
| I, _____, do hereby certify that I am the <b>Mother</b>   <b>Father</b>   <b>Legal Guardian</b> (circle one) of the applicant, who is a minor, and that all information provided is true and correct to the best of my knowledge. I also hereby grant my consent to the Driver's License Branch to administer any and all authorized tests and to license the applicant to operate a motor vehicle on the highway. |                           |   |   |   |           |
| I, _____, give my consent for the applicant to be an organ donor under the Uniform Anatomical Gift Act.  |                           |   |   |   |           |
| SIGNATURE OF PARENT OR LEGAL GUARDIAN:   |                           |   | DATE:   |   |           |
| <b>FOR OFFICIAL USE ONLY:</b>  |                           | Date/Results:   | Examiner's Initials:  | Vision Results:   |           |

**WHY IS YOUR SOCIAL SECURITY NUMBER REQUIRED?** *The furnishing of your social security number is required pursuant to section 3101, Title 16, Guam Code Annotated and Section 405 (c)(1)(C), Title 42, United States Code. This information is required for the purpose of administering the Vehicle Code of Guam.*

**REAL ID CREDENTIAL REQUIREMENTS:** Applicants requesting for a REAL ID credential must meet the Guam ID Card OR DL Requirements AND must provide required documents defined under the Guam REAL ID POLICY.

### **GUAM IDENTIFICATION (ID) CARD REQUIREMENTS**

#### **APPLICANT MUST BE AT LEAST 10 YEARS OF AGE.**

ALL APPLICANTS (new, renew, replacement, or name change) must be present for processing **AND** submit a Proof of Residence by providing a Mayor's Certification dated within the last thirty (30) days (one per applicant) addressed to the Dept. of Revenue and Taxation **AND** submit the following documents:

ALL DOCUMENTS must be original or certified copy (not laminated) **AND** must match as far as the name:

1. U.S. Birth Certificate (must have document number)
2. Valid U.S. Passport
3. Valid Foreign Passport with Valid U.S. Permanent Resident Card (NON-US CITIZENS)(FSM Do not required P.R.C)
4. Certificate of U.S. Citizenship or Certificate of U.S. Naturalization
5. Social Security Administration Account Card (Required ONLY WHEN NEW)

**RENEWAL (Guam ID Card Issued by the Dept. of Revenue and Taxation):** **US.CITIZENS:** must submit expired Guam ID Card OR Document #1, #2 or #4 from the list above; **NON-US CITIZENS:** must submit expired Guam ID Card **AND** Document #3 or #4 from list above.

**REPLACEMENT (Guam ID Card Issued by the Dept. of Revenue and Taxation):** must submit one of the documents listed above #1 thru #4.

**NAME CHANGE: Must submit one of the following documents.**

1. Marriage Certificate
2. Final Divorce Decree (name must be stipulated)
3. Final Adoption Decree
4. Court Ordered Name Change

### **GUAM DRIVER'S LICENSE (DL) REQUIREMENTS**

**ALL APPLICANTS MUST BE PRESENT TO:** schedule written exam, pick-up permit, renew, replace, name change, or switch U.S. or Foreign driver's license

#### **SCHEDULE WRITTEN EXAMINATION (First-Time License):**

Complete application and submit 32 classroom hours of a driver's education course, original social security card and a valid acceptable photo ID.

**PERMIT PICK-UP OR REPLACEMENT:** Guam DL Application is not required. Must provide valid photo ID.

**RENEWALS:** Complete DL Application and submit Guam DL. If DL is expired, late penalties and/or testing may apply.

**REPLACEMENT:** Complete DL Application and submit one (1) valid photo ID.

**NAME CHANGE:** Complete DL Application and submit applicable NAME CHANGE DOCUMENT(S)

#### **SWITCHING FROM A U.S. STATE, TERRITORY, or FOREIGN**

**DRIVER'S LICENSE:** Written and/or road test may be required. Complete DL Application. Submit U.S. State or Foreign DL, a Social Security Card, and a valid photo ID. **U.S. TERRITORIES and FOREIGN COUNTRIES:** Submit DL Certification letter from the licensing agency of the U.S. Territory or Foreign country showing proof of having five (5) years' experience as a licensed driver.

**U.S. CITIZENS WITH CNMI DRIVER'S LICENSE:** Must have a VALID CNMI Operator's DL for a period of no less than one (1) year or submit a DL Certification letter certifying at least one (1) years' experience as a licensed driver (P.L. 34-43). Complete DL Application, submit CNMI DL, social security card, and a valid photo ID.

#### **LIST OF ACCEPTABLE PHOTO IDs:**

- |  |                                 |
|--|---------------------------------|
| 1. Guam ID   | 5. Foreign Passport             |
| 2. State ID  | 6. Naturalization Certification |
| 3. US Military ID (Active, Retiree, or Dependent ONLY) | 7. Permanent Resident Card      |
| 4. US Passport   | 8. Firearms ID                  |

#### **LIST OF ACCEPTABLE NAME CHANGE DOCUMENTS:**

1. Marriage Certificate
2. Final Divorce Decree (Name must be stipulated)
3. Adoption Decree
4. Court Ordered Name Change

### **GUAM REAL ID POLICY**

As of **June 25, 2018**, the Department of Revenue and Taxation (DRT), Division of Motor Vehicle (DMV) offers the option of obtaining a REAL ID compliant Driver's License OR Identification (ID) card.

For a Guam REAL ID Driver's License OR Identification Card, you **MUST** present ORIGINALS of the following documents:

**1. Proof of Identity, 2. Proof of Date of Birth, 3. Proof of Citizenship or Lawful Status in the United States, 4. Proof of Social Security Number and 5. Proof of Residency**

Below are the acceptable required documents:

#### **PROOF OF IDENTITY:**

- Valid, unexpired U.S. passport; or
- Certified copy of a birth certificate filed with the State Office of Vital Statistics or equivalent agency in the individual's state of birth; or
- Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350, or FS-545; or
- Certificate of Citizenship, Form N-560 or Form N-561, issued by DHS; or
- Certificate of Naturalization issued by DHS, Form N-550 or Form N-570; or
- Unexpired foreign passport with supporting document (for legal presence); or
- Valid, unexpired Permanent Resident Card, Form I-551; or
- non-REAL ID compliant Guam or Stateside ID; or Driver's license or identification card issued in compliance with the standards established by Real ID.

#### **PROOF OF DATE OF BIRTH:**

- Valid, unexpired U.S. passport; or
- Certified copy of a birth certificate filed with the State Office of Vital Statistics or equivalent agency in the individual's state of birth; or
- Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350, or FS-545; or
- Certificate of Citizenship, Form N-560 or Form N-561, issued by DHS; or
- Certificate of Naturalization issued by DHS, Form N-550 or Form N-570; or
- Unexpired foreign passport with supporting document (for legal presence); or
- non-REAL ID compliant Guam or Stateside ID; or Driver's license or identification card issued in compliance with the standards established by Real ID.

#### **PROOF OF CITIZENSHIP or LAWFUL STATUS IN THE U.S.:**

- Valid, unexpired U.S. passport; or
- Certified copy of a birth certificate filed with the State Office of Vital Statistics or equivalent agency in the individual's state of birth; or
- Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350, or FS-545; or
- Certificate of Naturalization issued by DHS, Form N-550 or Form N-570; or
- Certificate of Citizenship, Form N-560 or Form N-561, issued by DHS; or
- Valid, unexpired Permanent Resident Card, Form I-551; or
- Unexpired employment authorization document (EAD) issued by DHS, Form I-766 or Form I-688B; or
- Unexpired foreign passport with visa affixed and accompanied by the approved I-94 form documenting the applicant's most recent admittance into the United States (I-94 type B1/B2 also requires Employment Authorization Card and Adjustment of Status Application); or

REAL ID compliant ID (ID must show expiration date over 180 days from date of application)

#### **PROOF OF SOCIAL SECURITY NUMBER:**

- Social Security Card
  - A W-2 or 1099 form issued in the last 5 years
  - Official Taxpayer Transcript issued by DRT
- A Letter from the Social Security Administration indicating ineligibility to receive a Social Security number or non-work status

#### **PROOF OF RESIDENCY:**

- 2 documents from the following list showing the applicant's name and **residential** address: (a) Real Property Tax Statement, (b) Bank statement, (c) Bill from a mortgage company, insurance company, utility company, credit card company, doctor or hospital, (d) Utility contract, (e) Rental contract; or
- Mayor's Letter, dated within the last 30 days and addressed to the Dept. of Revenue and Taxation; or
- Military Base Housing Services or Base Commander verification dated within last 30 days **AND** addressed to DRT