



DEPARTMENT OF REVENUE AND TAXATION  
**REAL PROPERTY TAX DIVISION**  
 GOVERNMENT OF GUAM  
 P. O. BOX 23607 GMF  
 BARRIGADA, GUAM 96921



**AFFIDAVIT FOR TAX EXEMPTION**  
 [§24401©, Chapter 24, Title 11, Guam Code Annotated]

**(EDUCATIONAL, RELIGIOUS OR OTHER ELEEMOSYNARY PURPOSES)**

I, \_\_\_\_\_, hereby submit this Affidavit in conformance with the provisions of §24409, Chapter 24, Title 11, GCA, to request that the property described be exempted from real property taxes:

**PROPERTY DESCRIPTION**

FULL LEGAL LOT NUMBER: \_\_\_\_\_ LAND AREA: \_\_\_\_\_ sq.m.  
*(Tract, Block, Lot and Unit#, if part of lot #)*

LAND USE : \_\_\_\_\_ MUNICIPALITY: \_\_\_\_\_  
*(Parking, sports field, track, building site, etc)*

BUILDING CLASS & USE: \_\_\_\_\_  
*(# of story and type, i.e. 1 story all concrete church, industrial steel gymnasium, etc)*

STREET ADDRESS OF PROPERTY: \_\_\_\_\_

**OWNERSHIP RECORD**

NAME: \_\_\_\_\_  
*(as indicated on Certificate of Title, Deed or Occupancy Permit)*

TIN: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_

**I certify under the penalty of perjury that the information contained in this affidavit is true and correct.**

\_\_\_\_\_  
*Authorized Signature & Title* \_\_\_\_\_  
*Date*

Contact No.: \_\_\_\_\_

**Claim:** A claim for exemption must be filed with the assessor listing the property involved, in such form and containing such information as the assessor shall prescribe. No exemption shall be allowed unless the claim therefor is filed on or before the fifteenth (15th) day of March of each year for which the exemption is claimed, except that once a claim is filed it shall have continuing effect as a new claim for the exemption for each subsequent year unless it is disallowed or voided. (Source: §24409(a), Chapter 24, Title 11, GCA)

FOR OFFICE USE ONLY

\_\_\_\_\_  
 VERIFIED BY \_\_\_\_\_  
 DATE

Recommended for:

[ ] Approval [ ] Disapproval

\_\_\_\_\_  
 ADMINISTRATOR, Real Property Tax Division \_\_\_\_\_  
 DATE

[ ] Approved [ ] Disapproved

\_\_\_\_\_  
 TAX COMMISSIONER, Dept. of Revenue and Taxation \_\_\_\_\_  
 DATE