

## Registration of a Foreign Corporation on Guam

The following are the requirements that must be met in order to obtain a CERTIFICATE OF AUTHORITY from the Government of Guam. Under Title 18 Guam Code Annotated (GCA) §7102, foreign corporations are prohibited from transacting business on Guam without first obtaining a Certificate of Authority and a business license from the Department of Revenue and Taxation, Government of Guam.

The following information and documents are required to be submitted by a foreign corporation in its application for a Certificate of Authority:

- 1] An application for Certificate of Authority signed by a duly authorized representative of the corporation (generally an officer/manager agent) setting forth the following information:
  - (a) The name of the corporation and its domestic state.
  - (b) The effective date of incorporation and term/duration of existence.
  - (c) The purpose for which the corporation was organized and the corporation's specific business intention for doing business on Guam.
  - (d) The physical address (and mailing address if different from physical address) of the corporation's principal office in its state or country of incorporation
  - (e) The name and addresses of the corporation's current directors and officers.
  - (f) The name and physical address (including mailing address if different from physical address) of a registered agent authorized by the corporation to accept service of process in all legal proceedings against the corporation and of all notices affecting the corporation.
- 2] Certified copies of corporate documents (Articles of Incorporation and By-Laws) as filed with its respective state or country of incorporation (if in another language the translation, under oath of the translator, must be attached to the documents that are in a language other than English).
- 3] An original certificate of good standing or certificate of existence or certificate of compliance. That a certificate issued from the regulatory body in the state or country of incorporation stating the corporation has been duly established and existing pursuant to the laws of the foreign state or country of its incorporation. If the certificate is written in another language, then a translation, under oath of the translator, must be attached to the certificate which is in a language other than English.
- 4] A letter of acceptance by the designated registered agent in Guam expressing a willingness to represent the corporation as its **REGISTERED AGENT**.
- 5] A filing fee in the amount of \$100.00 (U.S. Dollars) in the form of a certified check or money order be made payable to the **TREASURER OF GUAM**.