

# BUSINESS LICENSE APPLICATION

(AUTHORITY: TITLE XVII, GOVERNMENT CODE OF GUAM)



DEPARTMENT OF  
**REVENUE & TAXATION**  
GOVERNMENT OF GUAM, P.O. BOX 23607, GMF 96921

## CLEARANCE REQUIRED AT ONE STOP CENTER

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Land Management M-W-F     | <input type="checkbox"/> Attorney General                   | <input type="checkbox"/> Guam Visitors Bureau                                   |
| <input type="checkbox"/> Public Works Bldg. Permit | <input type="checkbox"/> Parks & Recreation                 | <input type="checkbox"/> GPSS   |
| <input type="checkbox"/> Guam Fire Department      | <input type="checkbox"/> ISB Division                       | <input type="checkbox"/> Gross Receipt Tax <input type="checkbox"/> DMV         |
| <input type="checkbox"/> Public Health M-W-F       | <input type="checkbox"/> Board of Licensure / Cosmetology   | <input type="checkbox"/> Income Tax /W-1 <input type="checkbox"/> Compliance BR |
| <input type="checkbox"/> Contractors License Board | <input type="checkbox"/> Records Section (Police Clearance) | <input type="checkbox"/> Collections  |

SSN# \_\_\_\_\_ PHONE NO. \_\_\_\_\_ GRT# \_\_\_\_\_ (OFFICIAL BLB USE ONLY)  
 SSN# \_\_\_\_\_ LOCATOR NO. \_\_\_\_\_  
 EIN# \_\_\_\_\_

**APPLICANT PLEASE NOTE:** Every license issued under this Authority shall be deemed to be personal and may not in any circumstances be transferred to any other person. A separate application must be filed for each license. There must be a license for each separate business location.  
 SECTION 115.1, Penal Code of Guam states: "Whoever, in any matter within the jurisdiction of any department, board, commission or agency of the Government of Guam, knowingly and willfully conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representation, or makes or uses any false writing or documents knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be guilty of misdemeanor."

FULL NAME OF APPLICANT \_\_\_\_\_ FILE NO. \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

BUSINESS LOCATION (Lot, Block & Street Address) \_\_\_\_\_

DESCRIPTION OF BUSINESS ACTIVITY \_\_\_\_\_

DOING BUSINESS AS ( Business, Trade or Fictitious Name) \_\_\_\_\_

TYPE OF FIRM

CHECK ONE ONLY:

- |  |  |   |  |                                    |
|--|--|---|--|------------------------------------|
| <input type="checkbox"/> CORPORATION               | <input type="checkbox"/> SOLE PROPRIETORSHIP           | <input type="checkbox"/> WHOLESALE      | <input type="checkbox"/> HOME INDUSTRY       | <input type="checkbox"/> TEMPORARY |
| <input type="checkbox"/> LIMITED LIABILITY COMPANY | <input type="checkbox"/> LIMITED LIABILITY PARTNERSHIP | <input type="checkbox"/> RETAIL         | <input type="checkbox"/> HAND MANUFACTURE    |                                    |
| <input type="checkbox"/> PARTNERSHIP               | <input type="checkbox"/> OTHER _____                   | <input type="checkbox"/> SERVICE        | <input type="checkbox"/> COIN VENDING        |                                    |
| <input type="checkbox"/> LIMITED PARTNERSHIP       |  | <input type="checkbox"/> SERVICE RENTAL | <input type="checkbox"/> MACHINE MANUFACTURE |                                    |

APPLICANT REAL PARTY IN INTEREST

IF NOT, LIST NAME AND ADDRESS

NUMBER OF EMPLOYEES:

- YES  
 NO

### FOR COIN VENDING MACHINE LICENSE ONLY

IDENTIFICATION OF MACHINE	LOCATION OF MACHINE	PROPERTY VENDED
NAME OF OWNER OF MACHINE	ADDRESS OF OWNER	

I Certify that the above statements are true and correct to the best of my knowledge and belief.

DATE \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

TITLE OR CAPACITY \_\_\_\_\_

## FOR USE OF LICENSES AND REGISTRATION BRANCH ONLY

APPLICATION <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	REASON FOR DISAPPROVAL	
BUSINESS LICENSE NO. ISSUED	DIRECTOR OF REVENUE AND TAXATION	DATE

DISTRIBUTION:

WHITE: LICENSE AND REGISTRATION BRANCH  
 BLUE: TAXPAYER'S COPY  
 PINK: DEPARTMENT OF LAND MANAGEMENT



**Department of Revenue and Taxation**  
**Government of Guam**  
**General Licensing and Registration Branch**

Section 72106, Chapter 70, Guam Code Annotated requires evidence of your good moral character, integrity and general reputation.

It is required by those applicants wishing to obtain a Business License to answer the following questions:

- 1) Have you ever been licensed to operate a business? [ ] Yes [ ] No
  
- 2) Have you ever had a business license cancelled, suspended or revoked? [ ] Yes [ ] No  
 if yes (explain) \_\_\_\_\_  
 \_\_\_\_\_
  
- 3) Have you ever been refused a business license for any reason? [ ] Yes [ ] No  
 if yes (explain) \_\_\_\_\_  
 \_\_\_\_\_
  
- 4) Have you ever been arrested for any violation of the law other than a minor traffic? [ ] Yes [ ] No  
 violation? [ ] Yes [ ] No  
 if yes, state the violation and results of the court action: \_\_\_\_\_  
 \_\_\_\_\_
  
- 5) Are there any reasons other than the above which may preclude you from being issued a business license: [ ] Yes [ ] No  
 if yes (explain) \_\_\_\_\_  
 \_\_\_\_\_

I SWEAR that the following information I have provided herein is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
 Applicant (Please print name)

\_\_\_\_\_  
 Applicant Signature

\_\_\_\_\_  
 Date

\*\*\*\*\* Please Note \*\*\*\*\* The above questions must be completely answered before issuance or approval of your business application.