



The Guam Board of Registration
for
PROFESSIONAL ENGINEERS, ARCHITECTS & LAND SURVEYORS



Inetnon Ribhestrasion Inbeneron Prufisionat, Atketekto yan Agranensot Tano'

APPLICATION INSTRUCTIONS

The Guam Board of Registration for Professional Engineers, Architects and Land Surveyors (PEALS) requires that all applicants seeking registration as Professional Engineer, Architect, or Land Surveyor and applicants seeking certification as Engineer Intern or Land Surveyor Intern must meet all requirements for registration, and must submit a notarized application along with supporting documents to the PEALS Board.

A. GENERAL REQUIREMENTS -

- Applicant must be a citizen of the United States or a permanent resident alien eligible for United States citizenship;
- Applicant must be of good moral character and repute;
- Meets the professional qualifications prescribed by Title XLIII of the Government Code of Guam, and its amendments; and,
- Submit five (5) character references with his application for registration as a professional engineer, architect or land surveyor, three (3) of which shall be from practitioners registered in the discipline in which he seeks registration and having personal knowledge of his experience in that discipline, or in the case of an application for certification as an engineer intern or land surveyor intern, by three (3) character references.

B. APPLICATION -

Original application forms must be submitted on the printed form of the Board (**Please do not retype or re-create the application form. We will only accept applications originally formatted by this Board**). The forms are printed "upside down on reverse" for the ease of review. You are required to use the same format when making additional copies. The application forms are available at the Board's office located in the East-West Business Center, Unit -D, Suite 208, 718 No. Marine Drive, Upper Tumon, Guam 96913 or maybe downloaded from the Board's website: www.guam-peals.com

1. Completion of Application Form:

Applicants are required to read the application carefully and take time to fill it out properly. Improperly filled form will delay consideration by the Board. Fill out the information, and only the information requested. Complete, type and sign the application.

① Character References:

- Give full names, complete addresses, professional titles, e.g. license or registered civil engineer, mechanical engineer, architect, land surveyor, etc. of all individuals used as character reference. Any other entries such as partner, president and other titles are unacceptable.
- It is the applicant's responsibility to inform the individuals being used as character reference to fill out the verification form properly

including the placement of the professional seal on the form where required.

② Summary of Engagements:

- Answer every item properly in the headings. The summary of engagement should be done with a paragraph and no more. The space provided for each engagement is sufficient, and any addendum to the summaries will be considered extraneous materials and may not necessarily assist in the evaluation of the application.
- Give full name, complete mailing address, professional title and registration number and state where registered of immediate supervisors.
- All employers listed in each of the engagement will be contacted by the Board for verification of experience.
- All engineering, architecture or land surveying work experiences must be gained while working under a registered professional engineer, architect or land surveyor. If education is used as a part of the required qualifying experience, the additional work experience must be gained after graduation.

2. Supporting Documents:

Completed applications must be accompanied by the following supporting documents:

- Photo copy(s) of undergraduate and graduate (if applicable) diploma;
- Certified copy(s) of all undergraduate and graduate (if applicable) transcript of record;
- If the applicant's name as it appears on the transcripts does not match the name used on the application, a change-of-name affidavit form must be filed with the application.
- If the original/certified transcript or other educational document is in a language other than English, a copy of it must be accompanied by an original certified English translation.
- Photo copy of Engineer Intern or Land Surveyor Intern certificate;
- Photo copy(s) of Professional Registration Certificate(s) and current registration card(s) from the state(s) where registration was/were acquired;
- Signed passport-size (2" x 2") photograph of the applicant, not profile, not retouched, taken within thirty (30) days of submission of the application;
- A non-refundable application fee of One Hundred (\$100.00) dollars.



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PROFESSIONAL ENGINEERS, ARCHITECTS & LAND SURVEYORS



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Government of Guam
East-West Business Center, Unit D-Suite 208
718 No. Marine Drive, Upper Tumon, Guam 96913
Tel: 671/646-3115; 646-3138 ■ Fax: 671/649-9533
Website: www.guam-peals.org ■ Email: info@guam-peals.org

Revised: P.L. 24-263

APPLICATION TO PRACTICE

[] INITIAL [] COMITY [] RECONSIDERATION

Application to practice Engineering, Architecture and Land Surveying in Guam (**application shall be for one profession only and must be typed or printed in ink**).

- Engineer Intern Engineering Architecture Land Surveying Land Surveying Intern

If Engineering, branch of Engineering:

- Civil Chemical Electrical Mechanical Structural

Other discipline (*please specify*): _____

Application for Registration by:

- Graduation, Experience and Examination
 Experience and Examination
 Graduation and Examination
 Comity (Out-of-State): _____
 *NCEES Certificate/Record Holder – Certificate No. _____
 *NCARB Certificate/Record Holder – Certificate No. _____
 Temporary Permit

To the Guam Board of Registration for PEALS:

I, _____, on this _____ day of _____ 20____, hereby make
Name - LAST, FIRST MIDDLE DAY MONTH YEAR

application for the above profession and enclose the application fee of \$100.00 payable to: "**Treasurer of Guam**",

I further submit, as provided in the By-Laws of the Board, under oath, the following as evidence of my qualifications:

1. My mailing address is: _____
NUMBER AND STREET CITY

STATE OR TERRITORY ZIP CODE PHONE(S)

2. My business/company address is: _____
NUMBER AND STREET CITY

STATE OR TERRITORY ZIP CODE PHONE(S)

3. I was born in _____ on _____ / _____ / _____
CITY STATE COUNTRY MONTH DAY YEAR

Social Security No.: _____ - _____ - _____ (*Disclosure of your Social Security Number is mandatory. Your application will not be processed without it.*)

4. I have been a resident of Guam since _____ (*Guam residence is not required for registration*)

5. Citizenship: (*You must be a U.S. Citizen or a Permanent Resident Alien eligible for U.S. Citizenship*):

- U.S. Citizen Permanent Resident Alien – Registration No.: A _____

6. *Complete only if applying for Engineering or Land Surveying registration:* I now hold a valid certificate as an Engineer Intern/Land Surveyor Intern obtained by passing a written examination:

- YES (*attach copy of certificate or letter as evidence*) NO

State/Jurisdiction: _____ Number: _____ Date Issued: _____

7. The following is a list of the states and/or countries from which I have received a license to practice engineering, architecture or land surveying: (Photocopies of certificates, or confirmation of examining Board must accompany this application).

In column entitled "How Obtained", insert "a" (residence in state when law was first enacted), "b" (oral examination), "c" (written examination - indicate number of hours examination), "d" (reciprocity), "e" (education and experience), as applicable.

STATE	BRANCH	DATE GRANTED	LICENSE NUMBER	HOW OBTAINED

In the branch of engineering for which I am applying, I consider myself, by reason of training and experience, proficient in the following specialties:

8. Have you any suspended or revoked certificates? _____ If so, explain: _____

9. Have you made prior application in any state or territory for registration as an Architect, Engineer, or Land Surveyor? _____

If so, give state, date and examination applied for: _____

10. Have you ever been convicted of a criminal offense (except minor traffic violations with less than a \$500.00 fine)? _____

If so, give state, nature of offense, and punishment: _____

11. I am a member in good standing of the following professional organizations:

ORGANIZATION	ADDRESS	POSITION TITLE

EXPERIENCE

14. Number each engagement in order, beginning with your present engagement in the practice of engineering, architecture or land surveying. Summarize each engagement, but provide sufficient detail to signify the degree of your responsibility and the nature of the decisions you have been required to make. Also, indicate that you have had the progressive experience under the direct supervision of a registered engineer, architect or land surveyor, of a grade and character which indicate that you are competent to be licensed. (Additional sheets may be used, as necessary, to describe your complete experience record.)

Engagement No.: DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

Engagement No.: DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

Engagement No.:

DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

Engagement No.:

DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

Engagement No.:

DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

Engagement No.:

DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

Engagement No.:

DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

Engagement No.:

DATES: From: _____ to _____

Total Months: _____

Name of Organization: _____

Address: _____

Kind of Business: _____

Name and Title of Immediate Supervisor: _____

Type of Registration and No.: _____ State: _____

Address: _____

SUMMARY OF ENGAGEMENT:

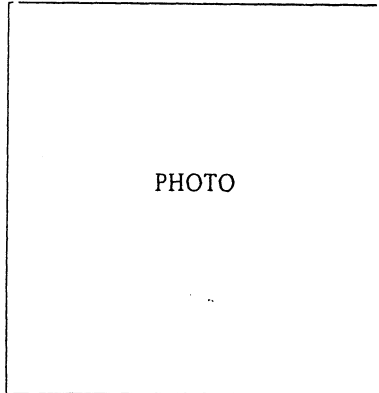
15. To be completed by Architectural Applicants.

My practical experience is summarized below: (Employment of not less than one month duration.)

NAME AND ADDRESS OF EMPLOYER	TIME AND PERCENTAGE OF TIME SPENT IN EACH TYPE OF WORK										COMMENTS
	TE OM TP AL LOY TE ID ME	CE OS TI MA TING	SP IL TA EN ING	AD RE CH IGN TE CT UR AL	ME EL NC EG HC I AT NR E IE CC RI AI LL NG	WD OR RA KW IN NG	GS EU NP EE RR AV IS SION	AD MI NI STR ATION	SW PR EC TI FN G	CO NF ER ENC ES	
1.	MOS.										
	%										
2.	MOS.										
	%										
3.	MOS.										
	%										
4.	MOS.										
	%										
5.	MOS.										
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16. ATTENTION: Photocopies of diploma and certified transcripts of all college courses and degrees: EIT or LSIT Certificate, Professional Registration Certificate, and Current Registration Card from the State where registration was acquired by examination, must accompany this application. All employers listed in Section 14 and 15, will be contacted by the Board for verification of experience. This information must be received before application will be considered. Therefore, it is necessary that complete names and addresses be included.

An original application shall be submitted on the printed form of the Board, attested before a Notary Public, accompanied by an endorsed passport-size photograph of the applicant and such evidence, statements or documents as required by said application form.



The above photograph shall be an unmounted recognizable photograph (size 2" X 2-1/2" overall), not profile, not retouched, taken within thirty (30) days of submission of this application. Affix your signature and date on the lower right hand corner of the photograph.

State or Territory of _____ S _____

being first duly sworn, deposes and says: I, the Applicant in this application, have read the contents hereof, and to the best of my knowledge and belief the foregoing statements are true in substance and effect, and are made in good faith.

SIGNATURE OF APPLICANT

Subscribed and sworn to before me this _____ day of _____, 19____,
by _____.

SIGNATURE OF NOTARY PUBLIC

(SEAL)

My Commission expires: _____