

GUAM PASSPORT OFFICE HOURS

APPLICATION INTAKE: MONDAY, WEDNESDAY, FRIDAY, 8:00AM-3:00PM

PASSPORT P/UP DAYS: TUESDAY, THURSDAY 8:00AM-5:00PM

CLOSED ON WEEKENDS & HOLIDAYS FOR MORE INFORMATION OR TO DOWNLOAD APPLICATIONS

VISIT : www.travel.state.gov

****Federal Regulations Title 22, Section 51.28, effective 2/1/2008 all minors must be present (NO EXCEPTIONS) when applying for a U.S. passport with BOTH PARENT(S) / LEGAL GUARDIAN(S) must submit certified court order for legal guardianship.
****Effective 11/1/2004, consent from non-applying parent/guardian must be notarized and valid for only 90 days from notarized date.
****If the parent(s) / legal guardian(s) name is / are other than that on the document, evidence of legal name change is required for minors 17 yrs and below.
****16 -17 yrs of age MUST be present with either parent/legal guardian.

- # 1. Applicants born in the U.S. must submit proof of U.S. citizenship with the application for processing @ the Honolulu Passport Agency:
 - A. Certified Birth Certificate from the registrars office showing the following:
 - o Full name, date, & place of birth. Birth recorded within a year the birth occurred.
 - o Certified birth certificate must bear the Official Seal from the registrar's office.
 - B. Cancelled U.S. passport (undamaged)
 - C. Most recent U.S. passport (undamaged).
 - D. Born outside the U.S. must submit Naturalization Certificate / Certificate of Citizenship (undamaged) OR REPORT OF BIRTH ABROAD .
- # 2. Applicants must submit: PHOTOS:
 2 identical passport photos taken w/in the last 6 months, 2x2 inches in size, must show full face front view, white or off-white background, and taken in normal street attire. No uniforms, insignia, hats or dark glasses. Black & white polaroids are unacceptable.
- # 3. Applicants must show Valid Identification:
 Identification must be *issued* @ least 9 months or more. If issued less than 9 months pls. inquire with passport acceptance agents. Examples of identification: Drivers license, military identification, state I.D., government I.D..

****REQUIREMENTS for minors 15 yrs and below & LOST OR STOLEN PASSPORT initial application complete DS-11 must submit (#1A) including parent(s) names, #2, and #3 for both parent(s)/legal guardian(s).**

****Renewal for minors 15 yrs and below must submit: (#1A) & (#1C) & #2, & parent(s)/legal guardian(s)#3**
****Fee for minors: PASSPORT FEE: \$105 PER APPLICANT
4-6 WEEKS PROCESSING: \$105+\$1POSTAGE= (\$106 CASH ONLY PER APPLICANT) (\$105+\$15FEE FOR (PASSPORT CARD OPTIONAL) +\$1=\$121 CASH ONLY
3 WEEKS PROCESSING: \$105+60EXPEDITE FEE+1=\$166 CASH ONLY

10-15 BUSINESS DAYS PROCESSING UPON RECEIPT IN HONOLULU: \$105+60=165 CASH PAYMENT, ADDITIONAL ON-ISLAND PERSONAL CHECK, MONEY ORDER, CASHIERS CHECK FOR \$36.00 MADE PAYABLE TO COURIER SERVICE OF YOUR CHOICE, DHL COURIER or TNT COURIER, if submitting more than one application pls. inquire with acceptance agents.

****REQUIREMENTS for initial adult & 16 yrs and above & STOLEN / LOST PASSPORT must complete DS-11 submit (#1A) OR (#1B) if born in the U.S., born outside the U.S. submit (D) & #2 & (for 16-17 yrs of age need either parent's I.D.) #3**

****FEE for initial adult & lost or stolen passport 16 yrs & above are as follows: PASSPORT FEE \$135 PER APPLICANT
4-6 WEEKS PROCESSING: \$135+\$1POSTAGE= (\$136 CASH ONLY PER APPLICANT) (\$135+\$30FEE FOR (PASSPORT CARD OPTIONAL) +\$1=\$166 CASH ONLY
3 WEEKS PROCESSING: \$130+60EXPEDITE FEE+1=\$196 CASH ONLY

10-15 BUSINESS DAYS PROCESSING UPON RECEIPT IN HONOLULU: \$135+60=195 CASH PAYMENT, ADDITIONAL ON-ISLAND PERSONAL CHECK, MONEY ORDER, CASHIERS CHECK FOR \$36.00 MADE PAYABLE TO COURIER SERVICE OF YOUR CHOICE, DHL COURIER or TNT COURIER, if submitting more than one application pls. inquire with acceptance agents.

****REQUIREMENTS for ADULT RENEWAL , MUST HAVE BEEN 16 YRS OLD WHEN PASSPORT WAS ISSUED & ISSUED WITH IN 15 YEARS. Must complete DS-82 submit(C) & #2.**

****Fee for Adult renewals are as follows: PASSPORT FEE: \$110 PER APPLICANT
4-6 WEEKS PROCESSING: \$110+\$1POSTAGE= (\$111 CASH ONLY PER APPLICANT) (\$110+\$30FEE FOR (PASSPORT CARD OPTIONAL) +\$1=\$141 CASH ONLY
3 WEEKS PROCESSING: \$110+60EXPEDITE FEE+1=\$171 CASH ONLY

10-15 BUSINESS DAYS PROCESSING UPON RECEIPT IN HONOLULU: \$110+60=(\$170 CASH PAYMENT), ADDITIONAL ON-ISLAND PERSONAL CHECK, MONEY ORDER, CASHIERS CHECK FOR \$36.00 MADE PAYABLE TO COURIER SERVICE OF YOUR CHOICE, DHL COURIER or TNT COURIER, if submitting more than one application pls. inquire with acceptance agents.

****REQUIREMENTS for Additional Pages must complete DS 4085 must submit (C) only.**

****FEE for additional pages: PASSPORT FEE \$82 CASH ONLY PER APPLICANT
4-6 WEEKS PROCESSING: \$82+\$1POSTAGE= (\$83 CASH ONLY PER APPLICANT)
3 WEEKS PROCESSING: \$82+60EXPEDITE FEE+1=\$142 CASH ONLY

10-15 BUSINESS DAYS PROCESSING UPON RECEIPT IN HONOLULU: \$82+60=142 CASH PAYMENT, ADDITIONAL ON-ISLAND PERSONAL CHECK, MONEY ORDER, CASHIERS CHECK FOR \$36.00 MADE PAYABLE TO COURIER SERVICE OF YOUR CHOICE, DHL COURIER or TNT COURIER, if submitting more than one application pls. inquire with acceptance agents.

******All certified documents submitted with application, will be returned upon receipt of U.S. Passport.*******